GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

TECHNICAL EDUCATION - Conduct of Polytechnic Common Entrance Test-2018 for admission into Polytechnics and other Technical Institutions in the State offering Engineering and Non-Engineering courses for the academic year 2018- 2019 (i.e.) POLYCET, 2018 - Measures to be taken for proper and smooth conduct of Test – Orders – Issued.

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3. The Spl. CTE, AP has therefore, requested the Government to issue suitable general instructions to the concerned on various matters, so as to maintain the Secrecy of Question Papers, sparing of required Accommodation, provision of Police bundobust, keeping question papers in Police station/Treasuries and constitution of Flying squads, etc., as was done in the previous year for the POLYCET-2017 vide G.O. Rt., No.37 Higher Education (TE-II) Department, Dated: 03.03.2017, so as to ensure that the **Polytechnic Common Entrance Test – 2018 (POLYCET-2018**) **for the academic year 2018-2019** is conducted smoothly.

4. After careful examination of the matter the Government hereby issue the following general instructions for conducting Polytechnic Common Entrance Test, 2018 for the academic year 2018-19:-

01. The printed question paper packets be kept under safe custody in the Police stations/Treasuries jointly with the local police officer not below the rank of Sub-Inspector of Police/STO's and the concerned Coordinator of the test centre. The question papers shall be taken from the safe custody by the Coordinator only two (2) hours before the actual commencement of the Test.

02. The Director General of Police, A.P and the Commissioner of Police, A.P. Tadepalli, Vijayawada, Visakhapatnam (Urban) and Vijayawada (Urban) is requested to issue necessary instructions to the Sub Inspectors of Police of the concerned areas where the Polytechnic Common Entrance Test will be held for providing permission in the following aspects.

i) To deposit the sealed Question Paper packets and blank OMR Answer Sheet packets, as received by the Coordinator much in advance of the Examination date, to be kept jointly by the coordinator and the Station House Officer/Sub-Treasury Officer for safe custody under which the coordinating centre falls.

ii) To handover Question Papers and Blank Answer Sheet packets to the Coordinators on the scheduled date of the Examination, two hours before the commencement of the Examination

iii) To Provide necessary Police bundobust at allotted examination centres under each coordinator for peaceful conduct of the Examination.

iv) Provide a Police Escort in the identified routes for transportation of the sealed Question Paper packets and Blank OMR Answer Sheet packets to the Examination centres under the jurisdiction of the Coordinating centre.

They should also assist the Coordinators and the Chief Superintendent of the centres for the proper conduct of the Test by posting adequate number of Police Constables at each centre.

03. The Director of Treasuries, Government of A.P is requested to issue necessary instructions to the District Treasury officer/STO's of the concerned districts/areas where the POLYCET 2018 held for providing secured space with police bundhobust where the question papers booklets are kept and while taking them to the test centres two hours before the commencement of the test.

04. The District Collectors under whose administrative control, the centres of examination are located are requested to issue suitable instructions to the concerned Revenue Divisional Officer/ Tahsildars to assist the Coordinator and Chief Superintendent of the centres for the proper conduct of Test in respect of constitution of Flying Squads and also to maintain Law and Order.

05. Regarding accommodation for the conduct of Test in the State, the Polytechnics could accommodate only 10,000 candidates, while the remaining candidates requires accommodation in Junior/Degree Colleges, Schools, Engineering Colleges, Medical Colleges and University Colleges. The authorities concerned are, therefore requested to provide necessary accommodation, furniture, as well as staff for Invigilation work.

06. Regarding providing Students Registration Data of SSC Examination March/April – 2018 the Director of Government Examinations, Gollapudi, Vijayawada is requested to provide the data base for smooth conduct of the above Test.

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07. Instructions are to be given to the following Departments for extending their cooperation and for the smooth conduct of the **Polytechnic Common Entrance Test – 2018** - **(POLYCET-2018)**

I. Commissioner/Director of School Education, A.P.
II. Commissioner of Collegiate Education, A.P.
III. Commissioner of Intermediate Education/Secretary, B.I.E., A.P.
IV. Director of Medical Education/Director of Health, A.P.
V. Registrars and Vice-Chancellors of all Universities.
VI. Director General of Police, A.P.
VII. Chairman, A.P.S.C.H.E., A.P.
VIII. Director of Treasuries, A.P.
IX. All the District Collectors.
X. All the District Educational Officers.
XI. R.D.O./Tahasildars.
XII. All Dist. Superintendents of Police,
XIII. Commissioner of Police, A.P.
XIV. Commissioner of Police, Vijayawada (Urban) & Commissioner of Police, Visakhapatnam (Urban).

08. Depute suitable Officers to act as Special Flying Squad member. The Special Flying Squads are to be created for each coordinator centre for dealing with the issues related to Vigilance, Law and Order and malpractices, if any, with the following Officers.

I. Revenue Divisional Officer / Tahasildars or his Nominee.
II. Inspector of Police or his Nominee.
III. Deputy District Educational Officer or his Nominee.

09. The members of the Special Flying Squads is empowered to go round the various examination centres between 11.00 A.M. to 1.00 P.M. and move into the halls to supervise effective conduct of examinations and to exercise all the powers for the conduct of the Test including booking the cases of Malpractice. The member of Flying Squad may report to the coordinator for Polytechnic Common Entrance Test **POLYCET-2018 on 27-04-2018 (Friday) at 9.00 A.M.** positively.

10. The Director of School Education, Commissioner of Collegiate Education, Commissioner of Intermediate Education/Secretary Board of Intermediate Education, A.P. Guntur, and the Director General of Police, A.P., Commissioners of Police, Superintendents of Police and District Collectors concerned are requested to depute the required personnel to form special Invigilation squad with instructions to assist the Officers of Technical Education Department and other officers deputed, for orderly conduct of Polytechnic Common Entrance Test.-2018 (**POLYCET-2018**)

11. The Director General of Police, AP is requested to issue instructions to the Superintendents of Police to make necessary arrangements for deputing a suitable person to act as Special Flying Squad member and to arrange for posting of Six (6) Police constables at each Test Centre.

12. Caste Certificate belonging to scheduled Tribe (S.T) candidates enclosed to the applications for admission, requires verification and clearance by the Tribal Welfare Department during the process of counseling /admission. Therefore, the Principal Secretary to Government, Tribal Welfare Department, Government of Andhra Pradesh is requested to issue suitable general instructions to the Commissioner of Tribal Welfare, Andhra Pradesh to depute their Field Officers for verification of genuineness of the Scheduled Tribe (S.T) Certificates.

5. The Chairperson, State Board of Technical Education & Training and the Spl. Commissioner of Technical Education, A.P., Vijayawada shall take further action accordingly.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

ADITYANATH DAS
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To:
The Chairperson, SBTET & Spl. Commissioner of Technical Education, A.P., Vijayawada.

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The Secretary, State Board of Technical Education & Training, AP, Vijayawada.
The Chief Commissioner of Land Administration (CCLA), A.P., Vijayawada.
The Prl. Secretary, Tribal Welfare Department.
The Director General of Police, A.P., Vijayawada.
The Commissioner of Police, Vijayawada.
The Commissioner of Police, Vijayawada(Urban)&Commissioner of Police, Visakhapatnam (Urban).
The Chairman, A.P. State Council of Higher Education, Vijayawada.
The Commissioner of Collegiate Education, AP, Vijayawada.
The Commissioner of Intermediate Education, A.P., Vijayawada.
The Secretary, Board of Intermediate Education, A.P., Guntur.
The Commissioner / Director of School Education., AP, Vijayawada.
The Director, Government Examinations, Vijayawada.
The Director of Treasuries, A.P., Vijayawada.
The Director of Medical Education, AP, Vijayawada.
The Director of Health, A.P., Vijayawada.
The Commissioner of Social Welfare & Tribal Welfare.
The Registrars and Vice-Chancellors of all Universities in the State
All the District Collectors in the State.
All the Superintendents of Police in the State.

Copy to:-

The P.S. to Principal Secretary to Chief Minister.
The OSD to Minister (HRD).
The P.S. to Principal Secretary to Govt., Higher Education Deptt.
SF/SC.

// FORWARDED :: BY ORDER //

SECTION OFFICER